

Data protection regulation

I. Purpose of the regulation

1. The Foundation for the Protection of Minority Rights and its operative organ, the Institute for the Protection of Minority Rights (hereinafter: Data controller) are committed to the principles of data protection and the right to informational self-determination. Therefore, in the present regulation, we express that we adhere to the European and Hungarian legal provisions concerning data protection and we aim at organising our activities accordingly.
2. The data controller reserves the right to alter the present regulation in accordance with the legal provisions in force by providing proper information.

II. Data of the Data controller

1. Name of the organisation: **Foundation for the Protection of Minority Rights**
Seat: 2141 Csömör, Körmendi utca 22.
Tax number: 18291946-1-13
Registration number: 01-01-0011604
2. If you need further information regarding the present regulation and your personal data, please contact us via the following availabilities:

Name of the operative organ: **Institute for the Protection of Minority Rights**
Address: 1052 Budapest, Vármegye utca 7. II/2.
Telephone: +36 1 79 86 530
E-mail: jogvedo.intezet@kji.hu
Consultation hours: between 10:00 and 15:00 on workdays. *Making appointments are possible via telephone or email.*

III. Scope of managed personal data

The following data can be required in accordance with the provision of minority protection activity set out in the founding document of the Data Controller:

- name
- date of birth
- place of birth
- mother's name
- permanent residence/postal address
- ID card number
- telephone number
- e-mail
- ethnic origin (certification of infringement based on Hungarian ethnicity or presumably on Hungarian ethnicity)

IV. Principles and mode of data management

1. The Data controller – during data management – grants access to data regarding the persons concerned, provides effective protection against unauthorised access, alteration, deletion etc., preserves the integrity and invulnerability of the data.

2. The Data controller – during data management – selects the applied informatical and other tools pursuant to IV/1. subparagraph of the present regulation and the related legal provisions. As a consequence, the managed data are:
 - accessible to the authorised persons
 - unchanged
 - protected against unauthorised access
3. The Data controller declares that it received lawfully the abovementioned data based on the voluntary approval of the persons concerned.
4. The Data controller draws the attention of the Informants that they can revoke any time the approval mentioned in IV/3. subparagraph via the previously indicated email address or via a statement sent by post. Moreover, they can request the deletion or correction of data concerned and refer to the right of data medium and protest.
5. The Data controller aims at avoiding data protection incidents. In the case of incidents, it manages them pursuant to the legal provisions in force.
6. The Data controller declares that it pays special attention to the lawful management of sensitive data (for instance ethnic origin).
7. The technical, mechanic, organisational, and systemic measures used by the Data controller during data protection comply with the related legal provisions and provide effective protection against arising risks.
8. We draw the attention of the Informants that if they do not give their own, personal data to the Data controller, it is the duty of the Informant to receive the approval of the persons concerned.
9. The Data controller declares that its data management policy is in line with the legal provisions in force, especially:
 - Act CXII of 2011 on information self-determination and freedom of information
 - Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, GDPR)
 - Act V of 2013 on the Civil Code.

V. Communication and use of data

1. The Data controller informs the persons concerned that it can forward their data to the institutions of the European Union based on their legitimate interest (more precisely: to realise their entitlement deriving from the European citizenship). The duration of the preservation and use of data is in line with these procedures.
2. Moreover, the Data controller declares that it can forward the relevant data to authorities and officials conferred for this purpose by law if it precisely marks the scope of data and the aim of data request.